



KENTUCKY BOARD OF CHIROPRACTIC EXAMINERS

Andy Beshear
Governor

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License Application Checklist

The following documents/fees are needed to complete a new license application:

- Completed Application for Licensure (found at kbce.ky.gov under Forms and Documents and Licensing Docs).
- \$350 Application Fee (must be a check or money order written out to Kentucky State Treasurer).
- Official copy of your NBCE Scores (Parts I-IV required in KY – must come directly to the board from NBCE).
- Official copy of your Chiropractic College Transcripts (must come directly to the board from the school).
- Official copy of your Undergraduate Transcripts (must come directly to the board from the school).
- A copy of your Chiropractic College Diploma (a picture of the diploma is fine).
- Completed Chiropractic College Certification forms (found in the Application for Licensure. Must complete and return both pages).
- Official license verifications for each state in which you have held or currently hold a license, if applicable. A copy of your license will not fulfill this requirement.
- 3 Character Reference Letters.

Your application and fee must be submitted together by mail to PO Box 1360, Frankfort, KY 40602. All other documents can be mailed or emailed to kbce@ky.gov. Per our retention schedule, we will keep the documents for all incomplete applications one year before destroying them. Complete applications are reviewed by the board on a weekly basis and there is typically a two week turnaround from the date it is sent for review.